

## ***Artwork Guidelines***

The following guidelines will provide you with what you need to submit your artwork so we may process your project in the highest quality and timely manner.

- Supported Software: Adobe CS1 & CS2 [InDesign, PhotoShop, Illustrator], PageMaker 7 & Quark 6
- Supported Image Formats: 300 dpi or greater - TIFF, EPS, JPG and PDF
- Artwork needs to allow 1/8" clear space from the edge of the finished print.
- Artwork with bleeds (overflow of color) must be created with a 1/4" of bleed extending beyond the final printed size
- DO NOT CLIP the inner circle on CD/DVD label art. If you do, please allow 1/4" of bleed for printing
- Artwork should be supplied in it's native program - DO NOT FLATTEN ARTWORK – we may need to “tweak” the file or you may have last minute changes
- Images must be included with submitted art
- Fonts must be included and be MAC compatible (include both printer and screen) or convert the text to outlines
- Images and artwork resolution must be at least 300 dpi. Low-resolution art files and/or images from the internetfiles will look pixilated when printed
- Color artwork must be submitted in CMYK color format. If submitted in RGB color format and we have to convert the file, the color may be different than what you had anticipated.
- Include a hard copy printout of your project with your artwork disk.
- Artwork files 8 MB or less can be submitted via email to [graphics@jgsmediaservices.com](mailto:graphics@jgsmediaservices.com).

Please feel free to contact us with any questions or if you would like us to design your artwork at:

727.546-7900 • 800-874-8466 • [graphics@jgsmediaservices.com](mailto:graphics@jgsmediaservices.com)